

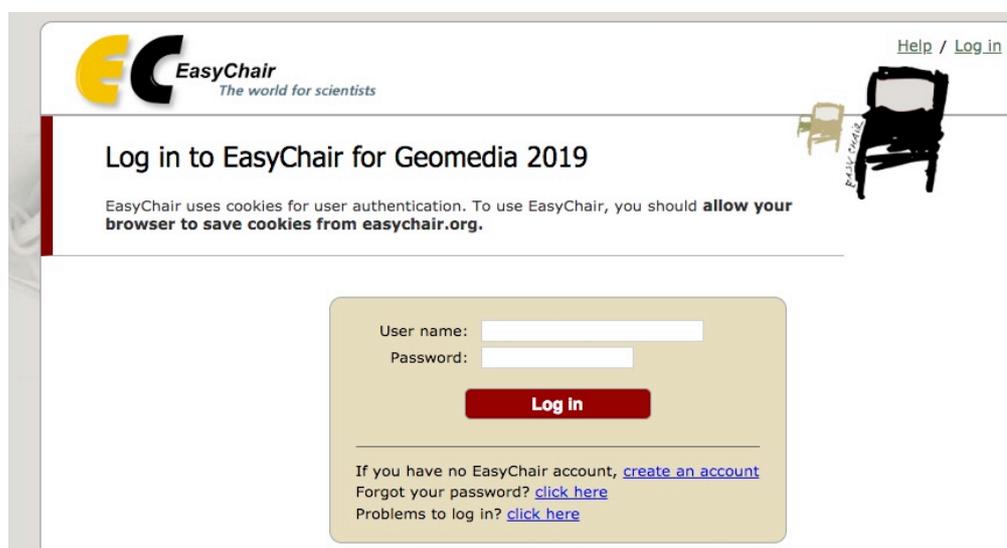
## The 3rd International Geome

### dia Conference: "Revisiting the Home", Karlstad, Sweden, 7-10 May 2019

All submissions to the Geome

dia conference will be done through the EasyChair conference system. Here are a few easy steps on how to use the system. In case you need help, please write to the submissions administrator through  [dia2019@easychair.org.](mailto:geome</a><br/><a href=)

1. To submit your paper you will first need to create an account (with username and password) as an author on the easychair.org platform.
2. Click on this link  [dia2019 which will direct you to a page shown in Figure 1 below.](https://easychair.org/conferences/?conf=geome</a><br/><a href=)



The screenshot shows the EasyChair log-in page for Geome

dia 2019. The page features the EasyChair logo (EC) and the tagline "The world for scientists". There are links for "Help" and "Log in" in the top right corner. The main heading is "Log in to EasyChair for Geome

dia 2019". Below this, a message states: "EasyChair uses cookies for user authentication. To use EasyChair, you should **allow your browser to save cookies from easychair.org.**".

The log-in form includes two input fields: "User name:" and "Password:". Below these fields is a red "Log in" button. At the bottom of the form, there are three links: "If you have no EasyChair account, [create an account](#)", "Forgot your password? [click here](#)", and "Problems to log in? [click here](#)".

Figure 1: The EasyChair log-in page

3. If you do not already have an EasyChair account, click on "create account". You will then be directed to the page in Figure 2 below.

## Create an EasyChair Account: Step 1

To use EasyChair, one should first create an account. The procedure for creating an

1. You should type the text that you see in the image below and click on "Continue".
2. If you type the text correctly, you will be asked to fill out a simple form with
3. After you filled out the form, EasyChair will send you an email with a link that

Enter the text you see in the box. Doing so helps us to prevent automated programs from filling out the text, click the reload image  next to the text.



Figure 2: First step to creating an EasyChair account.

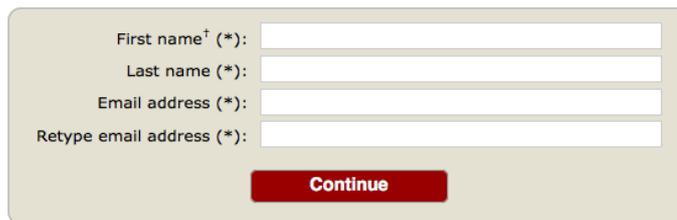
Here you will be required to correctly fill in the textbox with the 'warped' letters/numbers.

5. If you click "continue" you will be directed to the next page where you will be required to complete a form (as shown in Figure 3), to include your name and email details.

## Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by (\*)

Note that **the most common reason for failing to create an account is an incorrect email address** correctly.



† Note: leave first name blank if you do not have one. If you are not sure how to divide your name, [read the Help article about names.](#)

You may also be interested about [our policy for using personal information.](#)

Figure 3: Here you will fill in your name and email address.

6. After creating the EasyChair account in step 5, you will receive an email with a link to continue the account registration process as in Figure 4 below.

## Create an EasyChair Account: Last Step

Hello D C! To complete the creation of your account please fill out the following form. You should create the account within 20 minutes, otherwise you will have to fill out this form from scratch.

*User names are case-insensitive*

User name:

First name<sup>†</sup>:

Last name (\*):

Company/organization (\*):

Web page:

Phone (\*):

Address, line 1 (\*):

Address, line 2:

City (\*):

Post code (\*):

State (US only) (\*):

Country (\*):

Password (\*):

Retype the password (\*):

**Create my account**

Figure 4: The EasyChair registration page.

Complete the registration process by filling in the required information (see Figure 4 above), and then click "create my account" to finish the process.

7. Follow the instructions for the link that will take you to your new EasyChair account (see Figure 6 below). It is here where you can make your submission.

## Geomedica 2017 Login for Kimi Holm

Kimi Holm, welcome to EasyChair! You are logged in as author.

This session will expire after two hours of inaction.

If you log in and cannot find information you are looking for, for example, you are a PC member but EasyChair only recognizes you as an author, please read the [Help page on frequently asked questions](#).

### Conference Information

Acronym of the event:	Geomedica 2017
Name of the event:	Geomedica 2017: Spaces of the In-Between – An Interdisciplinary International Conference
Web page:	<a href="http://geomedica.se/conference/2017/">http://geomedica.se/conference/2017/</a>
Contact email addresses:	<a href="mailto:david.cheruiyot@kau.se">david.cheruiyot@kau.se</a>
Submission page:	<a href="https://easychair.org/conferences/?conf=geomedica2017">https://easychair.org/conferences/?conf=geomedica2017</a>

### Important Dates

Description	Dates
conference	2017-05-09 – 2017-05-12

Figure 5: An example of a new EasyChair account.

8. Follow the instructions for the link that will take you to your new EasyChair account (see Figure 5 above). It is here where you can make your submission. Click on "submissions" on the menu bar to open the page below:

## New Submission for Geomeedia 2017

Follow the instructions, step by step, and then use the "Submit" button at the bottom by (\*).

### Author Information

For each of the authors please fill out the form below. Some items on the form are explained below:

- **Email address** will only be used for communication with the authors. It will not be used for anything else. These authors will also have no access to the submission page
- **Web page** can be used on the conference Web pages, for example, for making the submission more visible
- Each author marked as a **corresponding author** will receive email messages from the EasyChair system

**Author 1** ([click here to add yourself](#)) ([click here to add an associate](#))

First name<sup>†</sup> (\*):

Last name (\*):

Email (\*):

Country (\*):

Organization (\*):

Web page:

corresponding author

Figure 6: Registering a new submission on the EasyChair platform.

9. Fill in the required details. The page also has a provision for corresponding author(s) as shown below:

**Author 2** ([click here to add yourself](#)) ([click here to add an associate](#))

First name<sup>†</sup> (\*):

Last name (\*):

Email (\*):

Country (\*):

Organization (\*):

Web page:

corresponding author

**Author 3** ([click here to add yourself](#)) ([click here to add an associate](#))

First name<sup>†</sup> (\*):

Last name (\*):

Email (\*):

Country (\*):

Organization (\*):

Web page:

corresponding author

Figure 7: Provision for corresponding authors on the EasyChair platform.

10. In the corresponding boxes on the submission page, you will fill out the text title, then you will be required to copy and paste your abstract. You will also need to add keywords in the next box. Please remember to have **one keyword per line**. E.g. instead of the keywords, *cosmopolitanism, culture, identity, Brazil*, enter them in the keyword box as below:

*cosmopolitanism*  
*culture*  
*identity*  
*Brazil*

The image shows a web form for submitting a paper. It is divided into three main sections:

- Title and Abstract:** This section has a heading "Title and Abstract" and a sub-instruction: "The title and the abstract should be entered as plain text, they should not contain HTML". It contains two input fields: "Title (\*)" and "Abstract (\*)".
- Keywords:** This section has a heading "Keywords" and a sub-instruction: "Type a list of keywords (also known as key phrases or key terms), **one per line** to char specify at least three keywords." It contains a single input field labeled "Keywords (\*)".
- Uploads:** This section is partially visible at the bottom of the form.

Figure 8: The provision for title, abstract and keywords.

11. There is also a provision to submit a copy of your abstract (see Figure 10). Please **do not submit your full paper or any other files** at this point.

## Uploads

The following part of the submission form was added by Ge

---

**Paper.** Upload your paper. The paper must be in PDF form

No file selected.

## Ready?

If you filled out the form, press the 'Submit' button below. **Do**

---

*Figure 9: Confirming your submission on EasyChair.*

12. When you are ready and you have checked all the details, click on "submit". Your submission will then be confirmed. To make a new submission, you will follow the same process.